



Dallas Central Appraisal District

Excerpt from Protest Process

2. How do I protest?

Beginning on May 1, protests to the ARB can be filed by electronic communication via the DCAD website using the Online Protest Program, uFile, for residential, commercial and business personal property or in written form. The ARB will not accept protest filings by facsimile or e-mail submissions. The Appraisal District has forms for protesting, but an official form is not necessary. Any written notice of protest will be acceptable as long as it identifies the owner, the property that is the subject of the protest and indicates apparent dissatisfaction with an action or decision taken by the Appraisal District. Please identify the property in question (property address/account number); state the nature of the protest (i.e., market value) and it is helpful to attach any applicable documentation that you would like for us to review. If using the Online Protest Program, you need to follow the simple instructions for filing your protest online. A protest must be filed by May 31, or no later than 30 days after the Appraisal District delivers a Notice of Appraised Value to you, whichever is later. However if the protest deadline falls on a weekend or holiday then the protest deadline is the first business day after that date. The deadline to file a written protest for the 2017 Tax Year is May 31st. It is very important to file the protest on time. If you mail your protest, please mail it to the address listed on your Notice of Appraised Value or to 2949 N. Stemmons Freeway, Dallas, TX 75247. It must also bear a post office cancellation mark by midnight May 31, 2017. If you deliver your protest in person, you must have it in our office before the office closes on May 31, 2017. The office doors are locked promptly at 5:30 P.M. If you file your residential or commercial protest using the Online Protest Program you must file your protest online before midnight May 31, 2017. Please check the deadline dates on your Business Personal Property Notice of Appraised Value/Notice of Protest form for protest deadline on these properties. If you fail to file a protest on time, your options are limited. Once the written protest is received, a hearing is scheduled by the ARB. The ARB will give you at least 15 days notice of the date, time and location of your hearing. The Appraisal District will also send you a copy of *Property Taxpayer's Remedies* (a publication of the State Comptroller's Office), a copy of the ARB hearing procedures, and a statement that you have the right to inspect the information that the Appraisal District plans to introduce at your hearing. There may be a charge for some of this information.

3. Can I file a protest via the Internet or fax?

For 2017 all properties may protest online via the Internet by using the uFile Online Protest Program on the website of the Dallas Central Appraisal District at www.dallascad.org. The online protest for residential and commercial property must be submitted by the deadline on or before midnight on **May 31, 2017**. The online deadline for business personal property is on or before midnight on **June 15, 2017**. The ARB **will not** accept protest filings by facsimile or e-mail submissions.

This file is an excerpt of information contained in PROTEST PROCESS in the Navigation Links of the Dallas CAD Website.